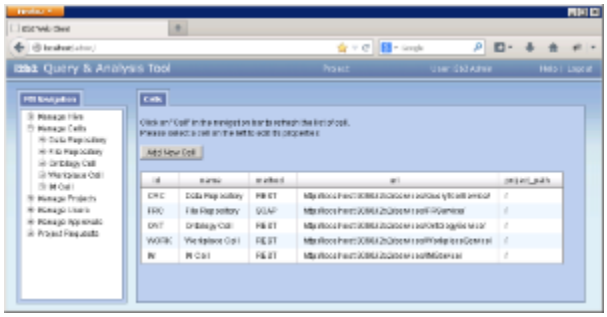
6.4.1.1 Add a New Cell

Steps to Add a New Cell

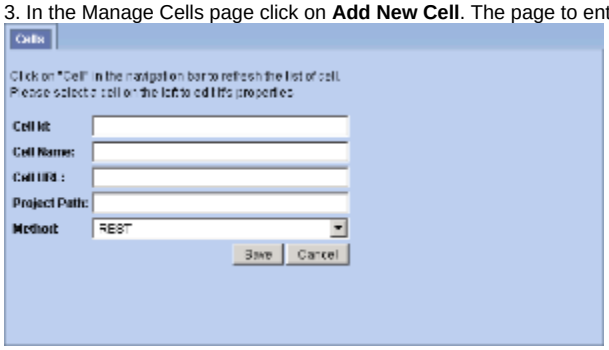
The following steps outline the process of adding a new cell in the i2b2 Administration Module.

Assumption: The following steps assume you are already logged into the i2b2 Administration Module. If you do not know how to login please see the chapter titled *i2b2 Administration Module Install*.

1. In the Navigation panel, click on **Manage Cells**.
2. The *Manage Cells* page will display on the right.



3. In the Manage Cells page click on **Add New Cell**. The page to enter a new cell will display.



4. Enter the information for the cell you are adding.
5. Click on **Save** to save the cell.
6. The cell will be added to the list of cells on the *Manage Cells* page.
7. In the Navigation panel click on **Manage Cells** to refresh the hierarchical tree and display the new cell.